



SCRS SITE SOLUTIONS SUMMIT  
 PREMIER SPONSORSHIP PLANNER  
 Boca Raton, Florida | October 12-14, 2018

Please review the following items for your Premier Sponsorship and make note of each deadline.

Item	Description	Due	Point of Contact	✓
Discount Code for Registrations	Codes will be emailed in August after early bird rates have ended on 8/13.	n/a	Brittany Parrotte	
Full Page Program Ad	<b>5.5" W x 7.5" H, 300dpi</b> Acceptable file formats in order of our preference: eps, high res tiff, high res jpeg	<b>8/17</b>	Brittany Parrotte	
Attendee Bag Insert (optional)	<b>Amount needed:</b> 1,000 pieces <b>Dimensions:</b> You can elect to send pens, brochures, mints, balls, or any giveaway, as long as it is no larger than 8.5" x 11." <b>Step 1:</b> Let Brittany Parrotte know what you are sending to approve the item. <b>Step 2:</b> Send to the address to the right by 8/24/18	<b>8/24</b>	Brittany Parrotte  <b>SHIP TO:</b> ATTN: Site Solutions Summit Re: Your Company Name 6144 Buckeye Parkway Grove City, OH 43123	
Pre-Show Attendee List	You will receive the pre-show attendee list the week of September 10, 2018.	n/a	Brittany Parrotte	
Premier Sponsor Breakfast	Special recognition: SCRS needs name, title, and email of representative who will be present at Summit and will be recognized by SCRS	<b>9/5</b>	Brittany Parrotte	
Staff Registration	Register your staff members using SiteSolutionsSummit.com. (4) Included (use code 2018EXHIBIT), may purchase up to (4) additional for \$650 each (use code 2018EXHIBIT650)	<b>9/13</b>	Russell Kemmerle	
Premier Sponsor Video (optional)	<b>Length:</b> Up to 2 minutes. <b>Format:</b> YouTube file only for sharing and social media purposes <b>What to do:</b> Post to YouTube, send the SHARE link, title, and a brief 20 word description to SCRS	<b>Anytime Before 9/24</b>	Brittany Parrotte	
2018 Conference Details Available	Schedule an appointment with Sean Soth to reserve your 2019 booth space.	<b>9/24</b>	Sean Soth	
Exhibitor Kit Discounts	Advance Order/Shipment Deadline: September 28, 2018.	<b>9/28</b>	Kathy Moritz	
Booth Set-up	Friday, October 12, 2018, 8am-4pm. All exhibits must be set up by 4pm.	n/a	Sean Soth Brittany Parrotte	
Booth Dismantle	Sunday, October 14, 2018, after breakfast – all exhibits must be dismantled by 12:30pm.	n/a	Sean Soth Brittany Parrotte	
Post-Show Attendee List	You will receive the post-show attendee list the week of October 22 <sup>nd</sup> .	n/a	Brittany Parrotte	



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 CONTACT INFORMATION  
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Name	Email	Contact for:
Sean Soth	<a href="mailto:Sean.soth@myscrs.org">Sean.soth@myscrs.org</a>	Sponsorship and Exhibit Sales
Brittany Parrotte	<a href="mailto:brittany.parrotte@myscrs.org">brittany.parrotte@myscrs.org</a>	Bag Insert Confirmation, General Exhibitor Coordination
Brittany Parrotte	<a href="mailto:Brittany.parrotte@myscrs.org">Brittany.parrotte@myscrs.org</a>	Program Ad
Kathy Moritz	<a href="mailto:kmoritz@advantageexpo.com">kmoritz@advantageexpo.com</a>	Exhibitor Kit – Advantage Expo
Adam Clayman Jacquelyn Isanuk	<a href="mailto:aclayman@psav.com">aclayman@psav.com</a> <a href="mailto:jisanuk@PSAV.com">jisanuk@PSAV.com</a>	Audio/Visual/Internet
Russell Kemmerle	<a href="mailto:Russell.kemmerle@myscrs.org">Russell.kemmerle@myscrs.org</a>	Staff Registration

For more Site Solutions Summit details, visit [www.SiteSolutionsSummit.com](http://www.SiteSolutionsSummit.com).

For more exhibitor logistics details, visit [www.sitesolutionssummit.com/exhibitors/general-logistics/](http://www.sitesolutionssummit.com/exhibitors/general-logistics/).

## EXHIBITOR SCHEDULE

### Friday, October 12, 2018

- 8am-4pm | Set-up
- 4-5:30pm | Opening General Sessions
- 5:30-6:15pm | Plenary Session
- 6:30-8pm | Opening Reception in Expo Hall\*

### Saturday, October 13, 2018

- 7:30-8:30am | Premier Sponsor Breakfast
- 8:30-9am | Networking Break in Expo Hall\*
- 9-10:35am | General Sessions
- 10:35-11:05am | Networking Break in Expo Hall\*
- 11:05-11:45am | Plenary Session
- 11:45am-12:30pm | Site Patient Recruitment Innovation Award (SPRIA)
- 12:30-1:30pm | Clinical Connections Lunch
- 1:30-2:30pm | Breakout Session 1
- 2:30-3:00pm | Networking Break in Expo Hall\*
- 3:00-4:00pm | Breakout Session 2
- 4:00-4:30pm | Networking Break in Expo Hall\*
- 4:30-5:30pm | Breakout Session 3
- 5:30-6:30pm | Reception in Expo Hall\*
- 7:15-8:45pm | SCRS Eagle Awards Gala and Dinner
- 8:45-10:15pm | SCRS Site Appreciation Reception

### Sunday, October 14, 2018

- 8-9am | Breakfast Meet-Up in Expo Hall\*
- 9am-12:00pm | Exhibitor Tear-Down
- 9:45-10:45am | Site Tank Presentation
- 10:45-11am | SPRIA Winner Announced

If you would like your logo or company description updated on the SCRS Site Solutions Summit website, please contact Brittany Parrotte with updated details.

<http://sitesolutionssummit.com/2018-exhibitor-information/>