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## SCRS 2021 Global Site Solutions Summit EVENT SAFETY CODE OF CONDUCT

The Society for Clinical Research Sites (SCRS) is dedicated to providing a safe event experience for all participants involved including attendees, sponsors, vendors, staff, exhibitors, and everyone that will be present at the event.

Given that the responsibility of a safe in-person event is equally shared among event organizers, event vendors, event sponsors, and event attendees, SCRS has developed the following code of conduct of which all participants need to abide.

This document outlines a collection of rules and regulations that include what is and is not acceptable or expected behavior and should serve as a reminder that if we all collectively respect the significance of this contribution, we are advocating for the well-being of our fellow global citizens.

This Code of Conduct may be changed at any time. We are diligently monitoring local, state, federal, and CDC guidelines and will update attendees with event safety precautions if they change. With the commitment of all participants and the SCRS team, our goal of a safe and successful Summit can be realized.

### EXPECTED BEHAVIOR

#### Before Leaving Home

- Follow relevant guidance provided by the Centers for Disease Control and Prevention (CDC), World Health Organization (WHO), your local health authority and SCRS event safety guidelines.
- Assume all risks of attending an in-person event, including the potential risk of becoming infected with COVID-19.
- Adhere to government issued travel restrictions and guidance issued by the region you will be travelling to and the region you are travelling from.
- Evaluate your own health and that of people you are in close contact with; contact the meeting/event organizers if you have concerns.
- Stay home if you feel sick.
- Note the event organizer's contact information listed at the end of this document.

## On-site During the Event

- Abide by any safety precautions or rules set by the venue and SCRS.
- Agree to show proof of immunizations if required by SCRS.
- Agree to wear a mask or facial covering if you are not vaccinated.
- Adhere to any social distance protocols put in place by SCRS and respect others' personal space.
- Follow guidance from the local health authority, for everyday preventive actions to help prevent the spread of respiratory viruses, including:
  - Washing hands often with soap and water for at least 20 seconds, or an alcohol-based sanitizer with at least 60% alcohol.
  - Avoiding touching eyes, nose, and mouth with unwashed hands.
  - Covering your nose and mouth when coughing or sneezing. Throw used tissues in the trash.
- Go to the event First Aid office (or equivalent) at any time if you feel unwell or are experiencing flulike symptoms.
- Stay in your room and contact SCRS for further instructions if you wake up not feeling well during the event. Contact information can be found at the end of this document.

## Post-Event

If you test positive for COVID-19 up to 14 days after the event, please contact SCRS immediately. Contact information can be found at the end of this document.

## UNACCEPTABLE BEHAVIOR

Being negligent and unwilling to follow the rules and regulations listed in this code of conduct, even after a verbal warning has been provided by the SCRS team, is considered unacceptable behavior.

If a participant chooses to not follow the rules and regulations listed in this code of conduct, SCRS may take any action deemed appropriate depending on the circumstances, ranging from issuance of a warning to the offending individual to expulsion from the event with no refund.

## WITNESSING UNACCEPTABLE BEHAVIOR

If at any point you feel unsafe because another participant is not following the code of conduct, please contact SCRS. Contact information can be found at the end of this document.

## • CONTACT INFORMATION

To communicate with the event organizer please use the following contact information.

Name: Joan McClurg

Phone: 410.696.5080 ext. 125

Email: [Joan.McClurg@myscrs.org](mailto:Joan.McClurg@myscrs.org)