

SHIPPING

RECEIVING:

THE SCOTT RESORT & SPA HAS LIMITED BOX AND EQUIPMENT STORAGE AVAILABLE.

- THE RESORT CAN ACCEPT A MAXIMUM OF 20 BOXES PER GROUP NO SOONER THAN (3) THREE DAYS PRIOR TO THE CONFERENCE, UNLESS APPROVED IN ADVANCE BY YOUR CSM.
- IF BOXES, PACKAGES AND/OR PALLETS ARRIVE TO RESORT PRIOR TO DATES ABOVE, RESORT HAS RIGHT TO REFUSE DELIVERY BASED ON AVAILABLE STORAGE AT THE TIME AND/OR ASSESS STORAGE FEES.

INCOMING SHIPMENTS:

ALL BOXES, PACKAGES AND/OR LETTERS SHOULD BE LABELED WITH THE FOLLOWING:

RECEIVER (THE NAME OF PERSON WHO WILL BE SIGNING FOR THE PACKAGES ON-SITE)
C/O (CONFERENCE NAME & DATES)
THE SCOTT RESORT & SPA
4925 N. SCOTTSDALE RD.
SCOTTSDALE, AZ 85251

LETTER, BOX, AND PACKAGE PRICING:

LETTER.....	\$0.00
BOX / PACKAGE (0 - 50 LBS).....	\$20.00
INTERNATIONAL BOX / PACKAGE (0 - 50 LBS)	\$25.00
BOX / PACKAGE (51+ LBS).....	\$60.00

*RESORT CANNOT ACCEPT PACKAGES PRIOR TO (3) THREE DAYS BEFORE EVENT. PRICE IS SUBJECT TO CHANGE.

PALLETS, OVERSIZE ITEMS, AND EQUIPMENT (INCLUDES STORAGE FEES):

OVERSIZE ITEM 0 - 50 LBS	\$50.00
OVERSIZE ITEM 51+ LBS	\$100.00
PALLET.....	\$150.00

*RESORT CANNOT ACCEPT PALLETS PRIOR TO (3) THREE DAYS BEFORE EVENT. PRICE IS SUBJECT TO CHANGE.

IF BOX, PACKAGES OR PALLETS ARRIVE TO RESORT PRIOR TO DATES ABOVE, RESORT HAS RIGHT TO REFUSE DELIVERY BASED ON AVAILABLE STORAGE AT THE TIME AND/OR ASSESS STORAGE FEES.

TO CONFIRM THAT YOUR SHIPMENTS HAVE ARRIVED, YOU MAY CALL THE RESORT DIRECTLY AT 480.424.6049.

SHIPPING

SHIPPING PROCEDURE:

1. OBTAIN THE SCOTT RESORT & SPA SHIPPING FORM FROM THE SHIPPING CLERK OR BY DIALING EXT. 7204 FROM ANY RESORT PHONE.
2. THE SCOTT REQUIRES ONE COMPLETED SHIPPING FORM FOR EACH DESTINATION. STANDARD SHIPPING RATES WILL APPLY BASED ON THE WEIGHT AND DESTINATION OF SHIPMENT. IF A SEPARATE CARRIER ACCOUNT HAS BEEN ESTABLISHED, PLEASE INDICATE ON THE SHIPPING FORM. HANDLING FEES WILL STILL APPLY.
3. PACKING AND SHIPPING SUPPLIES ARE AVAILABLE BY CALLING THE SHIPPING CLERK.
4. FOR PARCEL PICK-UP FROM ANY RESORT LOCATION, PLEASE CONTACT THE SHIPPING CLERK AT EXT. 7204.
5. SHIPMENTS WILL NOT BE SENT WITHOUT THE SCOTT RESORT & SPA SHIPPING FORM, EVEN IF AIRBILLS OR PREPAID LABELS HAVE BEEN PROVIDED.

OUTGOING SHIPMENTS:

LETTER, BOX, AND PACKAGE PRICING:

LETTER.....	\$5.00
DOMESTIC BOX / PACKAGE (O - 75 LBS)	\$20.00
INTERNATIONAL BOX / PACKAGE (O - 75 LBS)	\$25.00

PALLETS, OVERSIZE ITEMS, AND EQUIPMENT (INCLUDES STORAGE FEES):

DISPLAY CASE.....	\$50.00
AV ANVIL CASE	\$50.00
PALLET.....	\$150.00

THE PRICE QUOTED IS THE HANDLING FEE—SHIPPING CHARGES ARE ASSESSED AFTER WEIGHT AND DESTINATION HAVE BEEN DETERMINED. PRICE IS SUBJECT TO CHANGE.

ADDITIONAL NOTES:

- LABOR IS AVAILABLE AT A RATE OF \$75.00 PER HOUR, PER STAFF MEMBER WITH A (4) FOUR HOUR MINIMUM. (72) SEVENTY-TWO HOUR NOTICE IS REQUIRED.
- DOCK USAGE IS AVAILABLE BY ADVANCE RESERVATION ONLY.
- THE SCOTT RESORT & SPA DOES NOT IMPORT ANY PARCELS. ALL PAPERWORK REGARDING CUSTOMS AND DUTIES MUST BE COMPLETED BY THE SHIPPER.